



Götzis Library

Rules and Regulations

Library Hours

Monday 3:00 pm – 7:00 pm

Tuesday 10:00 am – 2:00 pm

Wednesday 03:00 pm – 7:00 pm

Thursday 9:00 am – 1:00 pm

Friday 2:00 pm – 6:00 pm

Saturday Thursday 9:00 am – 1:00 pm (except holidays)

I have
always imagined
that paradise
will be
a kind of library

Jorge Louis Borges



Admission to the Library

A person must register personally as a borrower and is required to proof satisfactory photo identification. By signing and paying the registration, a borrower obtains the annual library card and must undertake to observe the rules and regulations of the library.

The library card (annual card) may be used for one year beginning at the date of issue and is not transferable between borrowers. Loss of the card must be reported immediately. Children who have not reached 14 years of age must register with the consent of their parents.

Change of address and name must be reported immediately by providing official evidence. The library is computerised and undertakes data protection regulated by law.

01.01.2022

Fees and Fines

Annual card for adults	€ 22.00
Annual card for children and teenagers	€ 13.00
Overdue fine (communicated)	€ 10.00
Default costs (books, audio-CDs, magazines, games)	€ 0.50 per week

Terms of borrowing

A current library card is required whenever borrowing books, magazines, and other media. All items **are for personal use only**.

Library materials must be checked out for borrowing. Up to 20 items may be borrowed at a time.

The loan period for books, audio-CDs and games is 4 weeks; for magazines, the loan period is 2 weeks and DVDs is one week.

Loans may normally be renewed if the item is not required by the library for another user.

Renewals may be arranged by telephone (05523/64551) or by e-mail (info@bibliothek-goetzis.at) during the library hours. You also can do it by yourself via our online catalogue.

Borrowers are responsible for paying the replacement value of any item lost, damaged, stained, or ruined whilst on loan to them.

Copyright laws must be observed when borrowing items from the library. Infringement of copyright is committed by copying and/or circulating any item borrowed.

Items in cases should be checked for completeness before the loan. Subsequent complaints can't be filed. The borrower will be charged missing parts.

The minimum requirements for PCs are specified on the case of CDs and DVDs. The library does not assume any guarantee when using media at home. Resulting loan fees cannot be reimbursed.

Borrowers shall refrain from repairing books on their own as the library has special tools available for that purpose.

Reservation and Waitlist

The library keeps a waitlist for every item on loan. As soon as the item has been checked in again, the waitlisted person will be contacted via e-mail and the library guarantees a reservation period of 7 days.

Online catalogue

For item research, the stock of the Götzis Library can be accessed via the online catalogue (www.biblioweb.at/goetzis). Here you also can extend your books.

Liability

Inside the library, parents are liable for their children's actions.

The Götzis library cannot accept responsibility for the loss or damage from any cause whatsoever to hats, coats, umbrellas or other articles left unattended on the premises.

